



Holkham Parish Council

Parish Clerk: Keith Leesmith
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2015/10

Minutes of meeting held at the Estate Office Tuesday 8 September 2015 at 1900

Present Jane Berwick, Paul Bloomfield, Harvey Gunhouse, John Hall, Derek Jarvis (Chairman) and Emma Sargent.
Keith Leesmith (Clerk), PCSO Sarah Kirby.

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| 1) Apologies | Jo Stapleton, Marie Strong (NCC) |
| 2) Declarations of Interest | None |
| 3) Minutes of the Meeting held 14 July 2015 | Agreed and signed |

4) Reports

c) Safer Neighbourhood Team

Since the last meeting there had been one recorded crime - a breach of public decency in the area of Holkham beach. This was still progressing through the criminal justice system. There have, however, been several house burglaries and shed (etc.) break-ins in nearby Parishes including Wiveton, Blakeney and Holt. Police are requesting vigilance, particularly in respect of houses that are not normally occupied.

a) Norfolk County Council

Marie Strong was unable to attend but sent the following report that KL read:

Mobile 'Phone Project: The Mobile Infrastructure Project (MIP) is funded by the government and intended to ensure there are no mobile 'phone 'not spots'. 'Not spots' are places where there is not even an emergency signal available. As a result a base station is proposed at Friary Farm Caravan Park, Cley Road, Blakeney. If agreed this would mean there would be provision by all UK mobile operators. Whilst concern has been expressed at the lack of signals there is also concern that a base station includes a mast and the sensitivity of its proposed site. A drop-in session will be held on Tuesday 15 September from 4-7 at Blakeney Village Hall. I hope as many people as possible will attend the drop-in session and seek answers to all their questions.

Coasthopper: In order to ensure good service and value for residents the winter service for the Coasthopper was recently put out to tender by NCC. The council is currently finalising the details with interested parties and is confident of securing a good level of service for this very important route. Final details will be available in a week or so.

Concessionary Bus Passes: There has been some confusion over bus passes and as a result Stagecoach Norfolk have been reminded of the agreement which is as follows: Anyone travelling with a Norfolk bus pass can use their pass from 0830 on Monday to Friday between Cromer and Hunstanton. The passes are not valid on buses between Hunstanton and King's Lynn or between Norwich and Cromer before 0930. Passes issued from other areas in England are not valid until after 0930 on Monday to Friday on any Coasthopper bus. On Saturdays, Sundays and public holidays, there are no morning time restrictions for any bus passes.

Computer/Broadband Scams: Not surprisingly with increased use of broadband the criminal mind has turned to computer/broadband scams. We, and I include myself; need to remember that as with other services no legitimate business would ring out of the blue. A cold caller will 'discover' issues on the machine, which they will offer to 'fix' for a fee, which is taken over the phone by credit or debit card; they will state they need to install software. Once payment is received the software is downloaded, opening up a range of possibilities for the scammer to install viruses, malicious programs and software that can be used to perpetrate further scams in the future.

Reusing electrical equipment: Norfolk County Council are using DTS funding (Distributor Take Back Scheme) to help get more 'electricals' refurbished and given second lives. Staff at Hempton and other centres will be trained to spot appliances with potential for refurbishment. The money will also be used to pay for the installation of new containers to store the items on the site before they are sent away for testing and repair. The refurbished items will then be put on sale at Hempton in October. Information regarding other sites will be posted at the sites.

d) Parish Clerk

The annual audit has been completed without problems. NNDC are operating a Planning Training event at Wells Maltings on Wednesday 25 November at 1830. Councillors were asked to advise KL if they would like to attend. Natural England have completed their investigations into where the coastal path should run – their suggestion in the case of Holkham Parish is no different from the existing path. Work recommenced at Overy Watermill on Monday 7th September and will continue until Friday 23 October. The road will not close completely this time but there will be temporary traffic lights.

5) To discuss any Planning Matters

a) Construction of below-ground plant room or Hall Fountain.

This has been given permission

b) New "orientation centre" at Lady Ann Drive

KL had sent a reply detailing Councillors thoughts; no other news at present.

6) Financial Report and Accounts for Settlement

A copy of the current bank statement and spreadsheet was circulated and approved.

The following were agreed for settlement:

Keith Leesmith	Clerk's 2 nd quarter salary and expenses contribution	453.60
HMRC	PAYE on the above	109.40

7) Minor Matters

DF and HG were concerned about the amount of rubbish that is being left in the bus shelter. They undertake cleaning on a voluntary basis and believe that a rubbish bin should be placed in the shelter to make it tidier. JB would speak to David Horton-Fawkes, but pointed out that generally speaking rubbish bins were being removed around the Estate.

ES said that the residents of New Holkham were grateful that the traffic leaving the south gate in the evenings was travelling noticeably slower since the issue was raised.

PB was concerned about a lack of grass cutting in the churchyard, but was informed that this had recently been undertaken.

8) To confirm date of next meeting

Tuesday 10 November 2015 – 1900 at The Estate Office.

The meeting closed at 1944