



## Holkham Parish Council

Parish Clerk: Keith Leesmith  
31 Dogger Lane  
Wells-next-the-Sea  
Norfolk NR23 1BE  
01328 710261 keith@leesmith.co.uk

### **Notice of Annual Parish Meeting to be held in the Estate Office On Tuesday 10<sup>th</sup> of May 2016 at 1900**

#### AGENDA

- 1) Minutes of the meeting held 12<sup>th</sup> May 2015
- 2) Annual Police Report supplied by Wells & District Safer Neighbourhood Team (if available)
- 3) Open Forum

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### **Notice of Annual Parish Council Meeting**

to be held immediately after the above

#### AGENDA

- 1) Election of Chairman including declaration of acceptance of office
- 2) To agree the dates of Meetings for the coming year  
Proposed: 12.07.16 / 13.09.16 / 08.11.16 / 10.01.17 / 14.03.17 / 09.05.17
- 3) Apologies for absence
- 4) To receive declarations of interest.
- 5) Approval of Minutes of Meeting held on 15 March 2016
- 6) Reports from:
  - i) Norfolk County Council
  - ii) North Norfolk District Council
  - iii) Parish Clerk
- 7) Planning: - a) Conversion of former office to form residential flat at Longlands  
b) Any other planning matters to hand
- 8) To discuss registration of Public Rights of Way
- 9) To discuss North Norfolk Town and Parish Forum
- 10) To agree accounts for 2015/2016
- 11) To agree audit questions and arrangements for 2015/2016 Accounts.
- 12) Financial Report and Accounts for Settlement
- 13) Minor matters
- 14) To confirm date of Next Meeting – Tuesday 12 July 2016