



Holkham Parish Council

Parish Clerk: Keith Leesmith
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2017/01

Minutes of meeting held at the Estate Office Tuesday 10 January 2017 at 1900

Present Jane Berwick, Paul Bloomfield, Elisa Bray, Harvey Gunhouse, John Hall, Derek Jarvis (Chairman),
& Emma Sargent
Keith Leesmith (Clerk), Marie (& Mike) Strong (NCC)

Before the meeting started it was agreed that we co-opt Elisa Bray to take the vacant post of Councillor. Elisa completed a declaration of Acceptance of Office.

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|---|------------------------------------|
| 1) Apologies | Vincent FitzPatrick (NNDC), Police |
| 2) Declarations of Interest | None |
| 3) Minutes of the Meeting held 8 November 2016 | Agreed and signed |

4) **Reports**

a) Norfolk County Council

MS had provided a written report which is appended to these minutes and available on the website. In addition, she said that the County had a large number of children in care and that the staff were working well. They worked hard to keep the numbers as low as possible, and also to retain as many children as possible within the County.

b) North Norfolk District Council

Vincent FitzPatrick had sent a report, which was circulated to Councillors, is appended to these minutes, and is available on the website.

c) Safer Neighbourhood Team

The team were unable to attend, but had sent a report, which KL read. Since the last meeting there had been the theft of a trailer and "only a couple of calls to police". In surrounding areas there had been lead thefts from churches, and the public are asked to be vigilant in this respect. Three males have recently been arrested and have been remanded in custody, after they were caught with stolen outboard engines. Police believe that they have been responsible for a lot of the recent thefts of outboards.

d) Parish Clerk

Wells Town Council had discussed the Holkham Triathlon and were not very happy about possible disruption to coast-bound traffic. They had decided to monitor the situation in 2017 before taking the matter further. Following the obtaining of a "transparency fund" grant last year for a laptop and

scanner, it was now possible to obtain grants of up to £200 for software. It was agreed that we apply for one of these in respect of a copy of Microsoft Office 2016.

5) To discuss Planning application at Hill Farm Office (no other plans)

This was for the conversion of a storage outbuilding to office (building 1), the insertion of a mezzanine floor to the warden's store (building 2) and the erection of an open-fronted cart shed and alterations to the car park and access. It was resolved that this should be marked "no comment".

6) To discuss progress with Councillor replacement

This had been dealt with at the beginning of the meeting.

7) To discuss proposals of Local Government Boundary Commission re District Councillors

The overall intention here was to reduce the number of District Councillors from 48 to 40. In the proposals, several two-Councillor wards would have only one Councillor. Locally it was the intention for Wells and Holkham to share a Councillor and for the rest of Priory Ward to have a single Councillor. This was approved of, and it was not thought necessary to comment.

8) Financial Report and Accounts for Settlement

A copy of the current bank statement and spreadsheet was circulated and was approved.

The following payments were agreed:

Keith Leesmith	Clerk's 4 th quarter salary and contribution to expenses	£459.16
HMRC	PAYE on the above	£110.60

9) Minor Matters

There had been yet another collision with the boundary wall between the Victoria and the Church. JB had asked Marie Strong to see if Highways could make any suggestions to prevent this from happening in the same place so frequently.

10) To confirm date of next meeting

Tuesday 14 March 2017 – 1900 at The Estate Office.

The meeting closed at 1945