



# Holkham Parish Council

Parish Clerk: Keith Leesmith  
31 Dogger Lane  
Wells-next-the-Sea  
Norfolk NR23 1BE

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2018/12

## Minutes of meeting held at the Estate Office Tuesday 13 November 2018 at 1800

**Present** Jane Berwick, Paul Bloomfield, Harvey Gunhouse, John Hall, & Derek Jarvis (Chairman)  
Keith Leesmith (Clerk), Marie (& Mike) Strong (NCC) & Vincent FitzPatrick (NNDC)

- 1) **Apologies** Emma Sargent
- 2) **Declarations of Interest** JB – Item 5 – allied to her work for the Estate
- 3) **Minutes of the Meeting held 11 September 2018** Agreed and signed

#### 4) **Reports**

##### **a) Norfolk County Council**

A consultation is open until 23 December for the NCC budget for 2019/20. After many representations the mobile library service will continue for the time being. Economies will, however, be made where possible. With regard to the closure of Children's Centres a statement will be published in the *EDP* after Christmas. An extra £11m has been made available for broadband for the areas that are still waiting to be connected. The Wells Household Waste and Recycling Centre has applied for planning permission to open a shop for the sale of reusable items. Any profits will go to the Air Ambulance. There are still problems with the Coasthopper where there are narrow roads, such as Stiffkey, because of the large buses being used. However, this is unavoidable at present because of the high use of bus passes, and the government's failure to fully compensate the bus company for their use.

##### **b) North Norfolk District Council**

VF provided a written report which is attached to these minutes and appears on the website. The report contained items on the following: The Big Society Fund, North Norfolk Big Society Fund Volunteer Awards, North Norfolk Business Awards 2019, various Training Events, and a reduction in the number of locally empty homes.

##### **c) Parish Clerk**

KL had copied details of the NCC budget consultation to Councillors. As well as plans to close the local branch in Wells, Barclays had sent a form requesting various details of Councillors (including those that are not signatories) asking for personal details such as postal addresses and dates of birth. KL is not sure where he stands on this as far as GDPR is concerned and will take advice.

#### 5) **To discuss any Planning Matters to hand**

JB took no part in the discussion. Proposal for the Estate to erect a high ropes course and zip wire adjacent to the adventure playground in the Park – Council agreed to support the application.

- 6) To approve the budget for 2019/2020 and fix the precept**  
KL had prepared a budget for next year, requiring the same precept as the last two years - £3000. This was agreed, and the relevant form signed for transmission to NNDC
- 7) Financial Report and Accounts for Settlement**  
A copy of the current bank statement and spreadsheet was circulated and was approved.  
The following were agreed for payment:
- |  |        |
|--|--------|
| Parish Clerk – 3 <sup>rd</sup> quarter – salary and contribution to expenses | 477.86 |
| HMRC – PAYE on the above   | 113.80 |
- 8) To discuss the vacancy for a Parish Councillor**  
The electoral office at NNDC have informed us that we can now co-opt to fill the vacancy. Nobody had any particular ideas of who might be approached, and it was agreed that we could manage with the current six Councillors. However, KL would prepare and display a notice inviting applications.
- 9) Minor Matters**  
None
- 10) To confirm date of next meeting**  
Tuesday 8 January 2019 – 1800 at The Estate Office.

**The meeting closed at 1850**