



# Holkham Parish Council

Parish Clerk: Keith Leesmith  
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Wells-next-the-Sea  
Norfolk NR23 1BE

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2019/01

## Minutes of meeting held at the Estate Office Tuesday 8 January 2019 at 1800

**Present** Jane Berwick, Harvey Gunhouse, John Hall, Derek Jarvis (Chairman), & Emma Sargent  
Keith Leesmith (Clerk), Vincent FitzPatrick (NNDC)

- 1) **Apologies** Paul Bloomfield & Marie Strong (NCC)
- 2) **Declarations of Interest** None
- 3) **Minutes of the Meeting held 13 November 2018** Agreed and signed

#### 4) **Reports**

##### **a) Norfolk County Council**

Marie Strong was at another Council but had sent a report. This was distributed to Councillors and appears on the website. The following subjects were included:

Closure of East Quay, Wells

Recycling – what can be and what cannot be recycled

UK Power Networks – details of “105” system for people experiencing power cuts

“No cold calling” zones

House Fires – causes and tips to prevent

##### **c) Parish Clerk**

The lady who runs the Burnham Market Car Scheme, which Holkham PC has often contributed to, has received a British Empire Medal in the New Year’s Honours.

The next election for Parish Councillors will take place on 2 May 2019. The usual forms will need to be completed at the March meeting.

##### **b) North Norfolk District Council**

VF mentioned the Big Society Fund, which has now contributed £1.8m to 240 projects. The next closing date is 4 February, but there will be others at three-monthly intervals. The disruption to bin collections over the holiday period will end on Monday 14<sup>th</sup> January, when collection days return to normal. Planning permission has been given for solar panels to be fitted to the Cromer NNDC office. This will save energy costs and improve their carbon footprint. A new Arts and Culture fund is now available for arts and art therapy projects and grants of up to £2000 are available. KL mentioned the Wells Harbour Lifeboat Horse Appeal and asked if VF thought this fund might be suitable. VF thought that the Big Society Fund might be more suitable and would telephone the Harbour Master to discuss the matter.

- 5) **To discuss any Planning Matters to hand**  
Nothing to hand.

**6) Financial Report and Accounts for Settlement**

A copy of the current bank statement and spreadsheet was circulated and was approved.

The following payments were agreed:

Keith Leesmith	Clerk's 4 <sup>th</sup> quarter salary and contribution to expenses	£477.66
HMRC	PAYE on the above	£114.00

**7) To discuss the vacancy for a Parish Councillor**

KL had placed a notice on the boards after the last meeting, but this had not brought any response. It would be helpful if we could find someone before March, so that they could enter the election with everyone else.

**8) Minor Matters**

None

**9) To confirm date of next meeting**

Tuesday 12 March 2019 – 1800 at The Estate Office.

**The meeting closed at 1835**