



## Holkham Parish Council

Parish Clerk: Keith Leesmith  
31 Dogger Lane  
Wells-next-the-Sea  
Norfolk NR23 1BE  
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### **Notice of Annual Parish Meeting to be held in the Estate Office On Tuesday 14<sup>th</sup> of May 2019 at 1800**

#### AGENDA

- 1) Minutes of the meeting held 8<sup>th</sup> May 2018
- 2) Open Forum

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### **Notice of Annual Parish Council Meeting**

to be held immediately after the above

#### AGENDA

- 1) Election of Chairman including declaration of acceptance of office
- 2) To agree the dates of Meetings for the coming year  
Proposed: 09.07.19 / 10.09.19 / 12.11.19 / 14.01.20 / 10.03.20 / 12.05.20
- 3) Apologies for absence
- 4) To receive declarations of interest.
- 5) Approval of Minutes of Meeting held on 12 March 2019
- 6) Reports from:
  - i) Norfolk County Council
  - ii) North Norfolk District Council
  - iii) Parish Clerk
- 7) Planning: Any planning matters to hand
- 8) To agree the annual governance statement for 2018/2019 Accounts
- 9) To agree accounts for 2018/2019 & sign off audit statement
- 10) Financial Report and Accounts for Settlement
- 11) To discuss possible co-option of two additional Councillors
- 12) Minor matters
- 13) To confirm date of Next Meeting – Tuesday 09 July 2019
- 14) To complete new *Register of Parish Members' Interests* forms