



Holkham Parish Council

Parish Clerk: Keith Leesmith
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2019/10

Minutes of meeting held at the Estate Office Tuesday 10 September 2019 at 1800

Present Jane Berwick, Harvey Gunhouse, John Hall, Derek Jarvis (Chairman), & Emma Sargent
Keith Leesmith (Clerk), Peter Fisher (NNDC), Matthew Mayes

1) **Apologies** Marie Strong (NCC)

2) **Declarations of Interest** None

3) **Minutes of the Meeting held 16 July 2019** Agreed and signed

4) **Reports**

b) North Norfolk District Council

With other Councillors, PF had recently visited the *Lookout* in the process of judging the Graham Allen Awards. There are many entrants this year throughout the District; the final results should be announced in October. At Egmere the company that was expressing an interest has now pulled out, but the special designation for the site still exists and it is hoped that others may show an interest.

PF Left at this point to attend another meeting.

b) Norfolk County Council

MS was unable to attend, but had sent a report which KL read, and appears on the website. The following items were mentioned:

Scam emails telling people to renew their TV Licence

Wells Men's Shed will take surplus timber and paint

Re-use shop at Wells Recycling Centre accepts items for resale

Furniture and white goods required for Vulnerable Persons Resettlement Programme

VAT on sanitary products condemned.

c) Parish Clerk

KL had received an email from John Pennell of Norfolk ALC regarding a new initiative to discuss various issues. This had been passed to Councillors who could respond personally if they wished to.

5) **To discuss any Planning Matters to hand**

Nothing to hand.

6) Financial Report and Accounts for Settlement

No payment was made since May, the bank balance was therefore no different from the last meeting.

The following were agreed for payment at the meeting:

Parish Clerk	2 nd quarter salary and expenses including internal audit	£514.40
HMRC	PAYE on above	£116.60

Forms had been obtained to delete a former Councillor and include JH as a signatory. These were completed. A discussion took place regarding the difficult process of undertaking this. KL explained that Barclays had caused so many problems at Warham, that they decided to move the account to Unity Trust Bank. This was conducted online and worked very well but cost £6 per month. Councillors would prefer not to pay for banking, so we would hope that the current alterations could be made without problems.

7) To discuss the vacancies for Parish Councillors

Matthew Mayes had attended the meeting as a visitor and to see if he would like to become a Councillor. At this point in the meeting he was asked if he would like to join the Council – he would. Existing Councillors agreed to co-opt him. He took away the necessary form to complete and return. His partner would also be interested in joining. However, DJ believed that another person from the village might also be interested. DJ would speak to this person before the next meeting, and we would discuss it at that time.

8) Minor Matters

None

9) To confirm date of next meeting

Tuesday 12 November 2019 – 1800 at The Estate Office.

The meeting closed at 1844