



Holkham Parish Council

Parish Clerk: Keith Leesmith
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2019/12

Minutes of meeting held at the Estate Office Tuesday 12 November 2019 at 1800

Present Harvey Gunhouse, John Hall, Derek Jarvis (Chairman), Matthew Mayes & Emma Sargent
Keith Leesmith (Clerk), Marie (& Mike) Strong (NCC), Elaine Hendry

1) **Apologies** Jane Berwick, Peter Fisher (NNDC)

2) **Declarations of Interest** None

3) **Minutes of the Meeting held 10 September 2019** Agreed and signed

4) **Reports**

a) Norfolk County Council

MS asked whether the Parish Council were happy with the idea of extending the clearway and who she should be dealing with. The Parish Council are fully supportive of the measure, but it is the Estate who will be paying for it, as it is in their interest to move motorists from the road into the Lady Ann Drive car park. MS would therefore continue to liaise via Jane Berwick.

The NCC budget consultation is now open until 10 December. Councillors and others are encouraged to submit their comments at: <https://norfolk.citizenspace.com/consultation/budgetconsultation2020-2021/> The boundary commission are also consulting on proposed changes to the areas covered by County Councillors. New Holkham currently have a problem with their broadband, although it has been suggested that this will be resolved by the end of the year.

MS left at this point to attend another meeting.

b) North Norfolk District Council

Peter Fisher had sent a report, which KL read:

Have been trying to juggle various meetings but have had to realise that I will not be able to be with you tonight. Please accept my apologies.

I was appointed to the Graham Allen awards panel in the summer. The awards were presented last week and "The Lookout" triumphed. The Graham Allen Award has been given for the last 38 years, for a project considered to have made the most significant contribution to the built environment within the district and celebrates the best practice in design and conservation.

The ground-breaking ceremony for the new swimming pool in Sheringham took place on the 29th of October. The existing pool will remain open until its completion.

Hope you are all keeping well, see you next time. Anything I may be able to help with let me know.

c) Parish Clerk

KL had received notices to print and place on noticeboards of the coming general election on 12 December. Barclays Bank has made the changes required to include JH as a signatory. A meeting will be held by local police in Hindringham at 1.00pm on Thursday 21 November. It is unlikely that any Councillors will attend, since they have all said that they will be working at that time.

5) To discuss any Planning Matters to hand

Nothing to hand.

6) To approve the budget for 2020/2021 and fix the precept

KL had prepared a budget of £3000 for the year. This was agreed and the form signed to precept for this amount.

7) Financial Report and Accounts for Settlement

A bank reconciliation had been circulated before the meeting, dated 27 September. A further bank statement had been received, dated 30 October but this had the same balance.

The following were agreed for payment at the meeting:

Parish Clerk	3 rd quarter salary and expenses	£490.09
HMRC	PAYE on above	£116.80

8) To discuss the vacancy for a Parish Councillor

Elaine Hendry had attended the meeting as a visitor and to see if she would like to become a Councillor. At this point in the meeting she was asked if he would like to join the Council – she would. Existing Councillors agreed to co-opt her. She signed a declaration of acceptance of office and took away the Member's Interests form to complete and return.

9) Minor Matters

DJ said that after heavy rain, several manhole covers in the village were covered in pea shingle and presenting a trip hazard. He would speak to Jane Berwick about this. It was thought that there should be some salt/grit boxes around in case of icy/snowy weather. KL said that County Highways were prepared to fill grit boxes, but they had to be supplied locally. DJ would also mention this to Jane Berwick.

10) To confirm date of next meeting

Tuesday 14 January 2020 – 1800 at The Estate Office.

The meeting closed at 1856