



# Holkham Parish Council

Parish Clerk: Keith Leesmith  
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2020/09

## Minutes of meeting held by email Tuesday 8 September 2020 at 1800

Because of Coronavirus this meeting was held by email with members corresponding together at the agreed time to work through the agenda

**Present** Jane Berwick, Harvey Gunhouse, & Emma Sargent  
Keith Leesmith (Clerk), Marie Strong (NCC), Peter Fisher (NNDC)

- 1) **Election of Chairman:** Derek Jarvis remains Chairman but does not have equipment to enable him to participate in a remote meeting. Jane Berwick was elected as Chairman for the meeting.
- 2) **Apologies** John Hall & Derek Jarvis (no computers)
- 3) **Declarations of Interest** None
- 4) **Minutes of the Meeting held 14 July 2020** Agreed and signed
- 5) **Reports**
  - a) **Norfolk County Council**

Marie Strong had circulated a report which is appended to these minutes and appears on the website. Marie added the following at the meeting: *For those registered with Burnham Market Surgery 'flu jabs are scheduled for Saturday 19 September – ring the surgery and book a time. Also volunteers required to assist with people arriving for the flu jab. If able and willing e.g. not in the 'at risk' category, please ring the surgery and ask for Tarnia or Lindsey.* JB would circulate Holkham staff. KL would place a notice on the noticeboard.
  - c) **North Norfolk District Council**

Peter Fisher had circulated a report which is appended to these minutes and appears on the website.
  - c) **Parish Clerk**

Keith Leesmith had circulated a report which is appended to these minutes and appears on the website.
- 6) **To discuss any Planning Matters to hand**
  - a) 42 Main Road – Conversion of outbuilding to holiday let – No objection
  - b) Consultation on *Draft Coastal Adaptation Supplementary Planning Document* – no comments to make

**7) To discuss speeding vehicles at New Holkham**

(See Clerk's report for background) KL had spoken to highways who had agreed to repaint the "slow" signs and confirmed that a lower speed limit would not be possible in the area. JB would supply KL with a list of employers at Longlands. He would write to them asking them to ask their staff to drive sensibly past New Holkham.

**8) To discuss requirement for an additional Parish Councillor**

It was agreed that we defer this item until we could meet properly again on a "face to face" basis.

**9) Financial Report and Accounts for Settlement**

A copy of the spreadsheet had been circulated and was approved.

The following payments were agreed:

Parish Clerk – 2 <sup>nd</sup> quarter salary and contribution to expenses	513.31
HMRC – PAYE on above	122.60

**10) Minor Matters**

ES said that New Holkham residents were still asking when the tree surgery expected on trees at the end of the gardens was likely to happen. It had originally been planned to take place last winter/early spring. JB said that she would enquire and advise ES accordingly.

There were no other minor matters for discussion.

**11) To confirm date of next meeting**

Tuesday 10 November 2020 – 1800 - Hopefully at the Estate Office

JB thanked participants for their attendance, particularly Marie and Peter.

The meeting had been particularly difficult due to broadband problems. Several expressed a view that they hoped that normal meetings could resume as soon as possible.

**The meeting closed at 1905**