



# Holkham Parish Council

Parish Clerk: Keith Leesmith  
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Wells-next-the-Sea  
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2020/11

## Minutes of meeting held by email Tuesday 10 November 2020 at 1800

Because of Coronavirus this meeting was held by email with members corresponding together at the agreed time to work through the agenda

**Present** Jane Berwick, Harvey Gunhouse, & Emma Sargent  
Keith Leesmith (Clerk), Marie Strong (NCC), Peter Fisher (NNDC)

- 1) **Election of Chairman:** Derek Jarvis remains Chairman but does not have equipment to enable him to participate in a remote meeting. Harvey Gunhouse was elected as Chairman for the meeting.
- 2) **Apologies** John Hall & Derek Jarvis (no computers)
- 3) **Declarations of Interest** None
- 4) **Minutes of the Meeting held 8 September 2020** Agreed and signed
- 5) **Reports**
  - a) **Norfolk County Council**  
Marie Strong had circulated a report which is appended to these minutes and appears on the website.
  - c) **North Norfolk District Council**  
Peter Fisher had circulated a report which is appended to these minutes and appears on the website.
  - c) **Parish Clerk**  
Keith Leesmith had circulated a report which is appended to these minutes and appears on the website.
- 6) **To discuss any Planning Matters to hand**  
Nothing to hand
- 7) **To approve the budget for 2021/2022 and fix the precept**  
KL had prepared a proposed budget and circulated it to Councillors before the meeting. This was approved, with a proposed precept of £3000 (no change).

**8) To discuss Boundary Commission (County Council) consultation**

The Boundary Commission had produced a plan to re-allocate Parishes between County Councillors. This had resulted in a proposal that the Wells Councillor would be responsible for 24 Parishes instead of the current 20. KL and MS had discussed this before the meeting and produced a draft response which was approved. In this, objection was made to the increased area, and to the fact that some of the most distant Parishes are more likely to associate themselves with Fakenham or Holt rather than Wells. An objection was also made to the fact that in calculating the size of the area the number of residents were taken into account. However, second-home owners were ignored, and yet they can produce additional work for the County Councillor. It was suggested in the response that they should be included but perhaps they could be discounted by the same percentage that their council tax was discounted.

**9) Financial Report and Accounts for Settlement**

A copy of the spreadsheet had been circulated and was approved.

The following payments were agreed:

Parish Clerk – 3 <sup>rd</sup> quarter salary and contribution to expenses	501.80
HMRC – PAYE on above	119.60

**10) Minor Matters**

ES said that New Holkham residents asked if the car park could be raked as holes were forming which could fill with water and freeze during cold weather. This was work that was required to be done periodically, and now needed attention. KL would speak to the Estate.

There were no other minor matters for discussion.

**11) To confirm date of next meeting**

Tuesday 12 January 2021 – 1800

HG thanked participants for their attendance, particularly Marie and Peter.

The meeting had been particularly difficult due to broadband problems. The broadband at New Holkham had cut out early in the meeting, which was continued by ES talking to KL on the telephone and him typing her responses in emails.

**The meeting closed at 1852**