



Holkham Parish Council

Parish Clerk: Keith Leesmith
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2021/01

Minutes of meeting held by email Tuesday 12 January 2021 at 1800

Because of Coronavirus this meeting was held by email with members corresponding together at the agreed time to work through the agenda

Present Jane Berwick, Harvey Gunhouse, & Emma Sargent
Keith Leesmith (Clerk), Marie Strong (NCC), Peter Fisher (NNDC)

1) Election of Chairman: Derek Jarvis remains Chairman but does not have equipment to enable him to participate in a remote meeting. Jane Berwick was elected as Chairman for the meeting.

2) Apologies John Hall & Derek Jarvis (no computers)

3) Declarations of Interest None

4) Minutes of the Meeting held 10 November 2020 Agreed and signed

5) Reports

a) Norfolk County Council

Marie Strong had circulated a report which is appended to these minutes and appears on the website. During the meeting she added an item, which has been attached to the report.

c) North Norfolk District Council

Peter Fisher had circulated a report which is appended to these minutes and appears on the website. HG asked if NNDC had thought about closing car parks to discourage people from visiting the area. PF said that this had been considered, but during the first lockdown people were still visiting the area and parking irresponsibly in the absence of car parking facilities.

c) Parish Clerk

Keith Leesmith had circulated a report which is appended to these minutes and appears on the website.

6) To discuss any Planning Matters to hand

Nothing to hand

7) Financial Report and Accounts for Settlement

A copy of the spreadsheet had been circulated and was approved.

The following payments were agreed:

Parish Clerk – 4 th quarter salary and contribution to expenses	501.80
HMRC – PAYE on above	119.60

8) Minor Matters

KL had seen Derek Jarvis recently, and he had suggested that when we were able to have “live” meetings again these could be at the *Victoria* rather than the Estate office. KL asked DJ to enquire what their terms might be. HG asked if this was not illegal. KL replied that the rule was that Parish Council meetings should not take place on licensed premises “unless there was no other venue available”. Since the *Victoria* was open to the public and the Estate Office was not (or at least members of the public would be discouraged from attending there) it probably was a better venue, there being no other public spaces available. JB said that the residents lounge could perhaps be used.

9) To confirm date of next meeting

Tuesday 9 March 2021 – 1800

JB thanked participants for their attendance, particularly Marie and Peter.

ES still has problems with broadband (running slow so that her emails were about 5 minutes behind everyone else). This was solved by KL and her using FaceTime so that he could email her responses.

The meeting closed at 1847