



Holkham Parish Council

Parish Clerk: Keith Leesmith
31 Dogger Lane
Wells-next-the-Sea
Norfolk NR23 1BE

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Notice of Annual Parish Meeting to be held at Heritage House, Wells On Tuesday 18th of May 2021 at 1800

AGENDA

- 1) Minutes of the meeting held 14th May 2019 (No meeting held in 2020 due to Coronavirus)
- 2) Open Forum

Notice of Annual Parish Council Meeting

to be held immediately after the above

AGENDA

- 1) Election of Chairman including declaration of acceptance of office
- 2) To agree the dates of Meetings for the coming year
Proposed: 13.07.21 / 14.09.21 / 9.11.21 / 11.01.22 / 8.03.22 / 10.05.22
- 3) Apologies for absence
- 4) To receive declarations of interest.
- 5) Approval of Minutes of Meeting held on 9 March 2021
(plus signing other minutes held at remote meetings during past year)
- 6) Reports from:
 - i) Norfolk County Council
 - ii) North Norfolk District Council
 - iii) Parish Clerk
- 7) Planning: Any planning matters to hand
- 8) To agree the annual governance statement for 2020/2021 Accounts
- 9) To agree accounts for 2020/2021 & sign off audit statement
- 10) To consider financial appeals from local organisations (held over from March meeting)
- 11) Financial Report and Accounts for Settlement
- 12) To discuss possible co-option of additional Councillor(s)
- 13) Minor matters
- 14) To confirm date of Next Meeting – Tuesday 09 July 2019

**NB Seating will be socially distanced.
Face coverings will need to be worn until seated.
Hand Sanitiser will be available.**