



# Holkham Parish Council

Parish Clerk: Keith Leesmith  
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2021/08

## Minutes of meeting held at Heritage House, Wells Tuesday 13 July 2021 at 1800

**Present** Harvey Gunhouse, Elaine Hendry, Derek Jarvis (Chairman), & Emma Sargent  
Keith Leesmith (Clerk), Michael Dalby (NCC), Peter Fisher (NNDC), Kate Bonham

- |  |                   |
|--|-------------------|
| 1) Apologies                               | Jane Berwick      |
| 2) Declarations of Interest                | None              |
| 3) Minutes of the Meeting held 18 May 2021 | Agreed and signed |

### 4) Reports

#### a) Norfolk County Council

MD provided a written report which is appended to these minutes and appears on the website. This contained items on: Covid testing, Litter picking, Composting, and a Budget for small environmental projects.

After giving his report he left to attend a meeting elsewhere.

#### b) North Norfolk District Council

PF said that much of NNDC's attention was currently being taken up by North Walsham where it is planned to build 1800 new homes and to spend £2m on improving the Market Place. In Wells, contractors had been appointed to demolish the Stearman's Yard toilets and erect a new building. This would not take long as it will be a modular building. Work should start in the autumn. NNDC has been shortlisted for a "Covid Support" award. At Pudding Norton, the Park Homes site, owned by NNDC is for sale, but all the homes are individually owned, so only the maintenance of the site etc. will be affected. An NNDC initiative – "Plastic Free July" continues.

#### c) Parish Clerk

KL had provided a report to Councillors which is attached to these minutes and appears on the website. Jane Berwick had intended to attend the meeting for a short time to say goodbye, having resigned from the date of the meeting, but unfortunately had another meeting to attend for her new employers.

### 5) To discuss any Planning Matters to hand

Nothing to hand.

### 6) Financial Report and Accounts for Settlement

A copy of the current bank statement and spreadsheet was circulated and was approved. There were no payments to be made.

**7) To discuss the vacancies for Parish Councillors**

HG had managed to find two possible candidates for the vacant positions. The first of these was available immediately and Kate Bonham agreed to “sign up”. The other vacancy would be available once Jane Berwick’s resignation had been processed (approximately a month). DJ suggested that a letter should be sent to Jane thanking her for her efforts on behalf of the Parish Council.

**8) Minor Matters**

The broken/rotten seat in the bus shelter had been removed by the Estate. It was not thought necessary to replace it. DJ had moved the other, smaller, seat to a better position. The Victoria Inn had agreed to clear the litter bin when dealing with their bins.

**9) To confirm date of next meeting**

Tuesday 14 September 2021 – 1800 at Heritage House

**The meeting closed at 1845**