



# Holkham Parish Council

Parish Clerk: Keith Leesmith  
31 Dogger Lane  
Wells-next-the-Sea, Norfolk, NR23 1BE  
01328 710261  
keithnextthesea@gmail.com

2021/12

## Minutes of meeting held at Heritage House, Wells Tuesday 9 November 2021 at 1800

**Present** Harvey Gunhouse, John Hall, Elaine Hendry, Daisy Hone, Derek Jarvis, & Emma Sargent  
Keith Leesmith (Clerk)

As it was her first meeting, Daisy Hone signed a *Declaration of Acceptance of Office*

- 1) **Apologies** Peter Fisher
- 2) **Declarations of Interest** None
- 3) **Minutes of the Meeting held 14 September 2021** Agreed and signed

#### 4) **Reports**

##### c) **Parish Clerk**

KL had provided a report to Councillors which is attached to these minutes and appears on the website. In addition, he had just received a letter from Lord Cholmondeley, as Deputy Lieutenant of the County. The Lieutenant's Office had decided to present plaques to communities to commemorate their resilience during the Covid pandemic. Holkham Parish Council had been asked to nominate someone to receive the plaque. It was unanimously decided that the most appropriate person was Lady Leicester as she had been active in various measures during the outbreak. KL would write to her. We also had to decide a suitable location for the plaque (inside or out). Perhaps somewhere near the War Memorial might be appropriate, maybe mounted on a wooden post.

- 5) **To discuss any Planning Matters to hand**  
Nothing to hand.

- 6) **To approve budget for 2022/2023 and fix precept**  
KL had prepared a budget for the forthcoming financial year which had a small increase of £500. This was partly due to generally increasing prices, but also allowed an increase in local donations from £100 to £200. This was agreed – the precept increasing from £3000 to £3500

#### 7) **Financial Report and Accounts for Settlement**

A copy of the current bank statement and spreadsheet was circulated and was approved.

Payments:

Parish Clerk – 3 <sup>rd</sup> quarter salary and expenses contribution	503.10
HMRC – PAYE on above	119.60

**8) Minor Matters**

DJ asked if we could send thanks to the ambulance service for supplying bicycle paramedics during the summer. These had been a great help locally and had requested the air ambulance on more than one occasion. It was hoped that they may return at Christmas. However, it had been stated that the Ambulance rapid response car, currently at North Walsham, was to be relocated to Fakenham. The Estate roads in the village had been repaired, but there was still a problem in the car park at New Holkham.

JH said that he felt that it was time to retire from the Council. He stated that this would be his last meeting. He was thanked for his contribution over the past few years. Since he was a bank signatory, we would need to replace him with another Councillor.

**9) To confirm date of next meeting**

Tuesday 11 January 2022 – 1800 at Heritage House

**The meeting closed at 1850**