



# Holkham Parish Council

Parish Clerk: Keith Leesmith  
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2022/10

## Minutes of meeting held at Heritage House, Wells Tuesday 13 September 2022 at 1800

**Present** Kate Bonham, Harvey Gunhouse, Elaine Hendry, Derek Jarvis (Chairman), Emma Sargent  
Keith Leesmith (Clerk), Peter Fisher (NNDC)

1) **Apologies** Michael Dalby (NCC)

2) **Declarations of Interest** None

3) **Minutes of the Meeting held 12 July 2022** Agreed and signed

### 4) **Reports**

#### **a) Norfolk County Council**

Michael Dalby had sent a report which was distributed to Councillors, is appended to these Minutes, and appears on the website

#### **b) North Norfolk District Council**

Peter Fisher distributed a report to Councillors present at the meeting. This is appended to these Minutes and appears on the website.

#### **c) Parish Clerk**

KL had provided a report to Councillors which is attached to these minutes and appears on the website.

### 5) **To discuss any Planning Matters to hand**

Nothing to hand.

### 6) **To discuss *Household Support Fund* and possible future schemes**

During August Norfolk County Council were offering grants of up to £10,000 to organisations including Parish Councils to distribute at a maximum rate of £100 per family to those who were in financial difficulty because of the current cost of living increases. Notice of this was distributed to Councillors in the usual way, and one thought that we should apply, but by the time that they said so, the fund had closed. KL said that it was possible that similar grants might be available in the future, but that it was unlikely that they would be approved without knowing who the recipients were. It was decided that should such a scheme be forthcoming in the future; we should advertise on the noticeboards for Parishioners to apply for one if required.

**7) Financial Report and Accounts for Settlement**

There was no bank reconciliation as there had been no entries since the last meeting.

The following were agreed for settlement.

Parish Clerk – 2 <sup>nd</sup> quarter salary and contribution to expenses	513.96
HMRC – PAYE on above	122.00

**8) Minor Matters**

The cycling paramedics had operated through the main summer season and would be continuing until the end of the month. It was decided to send thanks again to them as it was thought that they assisted in many incidents which would have taken road ambulances some time to reach the area.

**9) To confirm date of next meeting**

Tuesday 8 November 2022 – 1800 at Heritage House

**The meeting closed at 1840**