



Holkham Parish Council

Parish Clerk: Keith Leesmith
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2023/03

Minutes of meeting held at Heritage House, Wells Tuesday 14 March 2023 at 1800

Present Harvey Gunhouse, Elaine Hendry, Daisy Hone, Derek Jarvis (Chairman), Emma Sargent
Keith Leesmith (Clerk), Peter Fisher (NNDC)

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|--|-------------------|
| 1) Apologies | None |
| 2) Declarations of Interest | None |
| 3) Minutes of the Meeting held 10 January 2023 | Agreed and signed |

4) Reports

b) North Norfolk District Council

Peter Fisher distributed a report to Councillors at the meeting. This is appended to these Minutes and appears on the website.

c) Parish Clerk

KL had provided a report to Councillors which is attached to these minutes and appears on the website. DJ, DH, and KL and also PF had attended a meeting the previous week to discuss the possibility of sea-surge flooding on the coast between Brancaster and Wells. The idea was to draw together various people and groups who were concerned with the matter, and who might have to act in the future. It was agreed that this was an interesting and worthwhile meeting.

HG left the meeting at this point to attend an RNLI First Aid Course

5) To discuss any Planning Matters to hand

Snuggle Cottage, Dale Hole.

Following our representations, and those of PF, Planners had proposed to add a condition which was reiterated in the highways submission as follows: *The accommodation hereby approved (work-from-home annex) shall be incidental to the use of the main dwelling and shall not be occupied at any time as a separate and un-associated unit of accommodation.* It was agreed that this would satisfy the Parish Council. It was possible that a planning application would be made in the future to turn the annex into separate living accommodation. We would need to watch any further planning applications from this site in the future.

6) To discuss matter concerning banking

Following problems with Barclays (and their non-response to a letter dated 25 January), an account had been opened with Unity Trust Bank. The signatories would be HG, DH, and ES, being those Councillors who used computers. Because these are different signatories to before, it would not be possible to undertake an automatic transfer. KL had therefore written to Barclays asking for the balance to be transferred to Unity Trust or for them to send him a cheque payable to Holkham Parish Council.

7) To consider financial appeals from local organisations

It was agreed to donate £100 to Heritage House and £100 to the Burnham Market and District Car Service. We would not be able to do this at present but would do so as soon as we had funds in the new account.

8) Financial Report and Accounts for Settlement

A bank reconciliation had been circulated to Councillors and was agreed. There had been no transactions since the last meeting.

9) Minor Matters

Councillors were still concerned with the number of potholes on Estate roads

10) To confirm date of next meeting

Tuesday 9 May 2023 – 1800 at Heritage House

11) To undertake administrative procedures in respect of the forthcoming election

Councillors completed the necessary forms to enable them to stand in the forthcoming election on 4 May.

The meeting closed at 1907