



Holkham Parish Council

Parish Clerk: Keith Leesmith
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2026/01

Minutes of meeting held at Heritage House, Wells

Tuesday 13 January 2026 at 1830

Present Clarey Harvey, Elaine Hendry, & Emma Sargent (Chairman)
Keith Leesmith (Clerk) Peter Fisher (NNDC)

1) **Apologies** Laura Bailey, Lee Newstead

2) **Declarations of Interest** None

3) **Minutes of the Meeting held 11 November 2026** Agreed and signed

4) **Reports**

a) Norfolk County Council

Michael Dalby had sent a report which had been distributed to Councillors. This is appended to these minutes and appears on the website.

b) North Norfolk District Council

Peter Fisher issued a report to Councillors at the meeting. This is appended to these minutes and appears on the website. Most of the report concentrated on the local plan which has now been adopted. In addition PF mentioned that government money provided to house homeless had been used to purchase 14 homes which are now being used for this purpose. NNDC would use the same strategy when more government money is available. PF was congratulated for his election to Chairman of NNDC.

c) Parish Clerk

KL had written a report which had been circulated to Councillors. This is appended to these minutes and appears on the website. In addition he said that he was currently hoping to retire from Warham in the near future, but that he intended to continue working for Holkham for the time being.

5) **To discuss any Planning Matters to hand**
None

6) Financial Statement

A bank reconciliation had been passed to Councillors before the meeting.

The following payments had been made since the last meeting:

30/11	Bank Charges – November	6.00
31/12	Bank Charges – December	6.00
13/01	Clerk – 4 th quarter salary & expenses	642.44
13/01	HMRC – PAYE on above	154.20

7) Minor Matters

Potholes in Chapel Yard had been filled the day after the last meeting. However, the work was not done well and they require further attention. KL will contact the Estate.

8) To confirm the date of the next meeting

Confirmed as

Tuesday 10 March 2026 at 1830

The meeting closed at 1915